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# *LCA Steps to Admission*

## **NEW STUDENTS**

1. **Submit application, Request for Records, and Teacher/Principal recommendation** along with a **\$125.00 Registration/Testing Fee** (non-refundable) to the school office.
2. Life Christian Academy will administer **Entrance Tests** specific to our curriculum to all applicants. Test dates are scheduled as needed. Testing is done at LCA to determine whether we are able to provide the academic program that your child needs. LCA does not have the staff, equipment, or materials to adequately meet the needs of students with significant learning or behavioral disabilities. Testing results are viewed by a committee of faculty and administration, and grade level placement is at the discretion of LCA.
3. **Pastor Referral Letter** must be on file before students are accepted.
4. **Decision Letters** will be sent, or phone calls made, after testing is complete and previous school records and recommendations are on file. Waiting List letters will be sent if the student is accepted, but an opening is not currently available. We do not give out information regarding placement in the waiting pool. Please be assured that we will notify you as soon as an opening occurs for your child. Preferential consideration is given to siblings of currently enrolled students, as well as members of LCCI.
5. **Textbook Fees are due by July 1st.**
6. **Tuition is payable beginning August 1st.** Tuition may be paid in 10, 11 or 12 monthly payments or for the full year, at a discount, by **July 1st.**
7. **Uniform** pants may be purchased through local stores. Uniform shirts are only available through LCA. Order forms may be obtained at the school office.
8. **Certificate of Immunization** and **Birth Certificate.** Must be on file in the school office before the first day of school. No student will be allowed to begin school without these on file.

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# Fee Schedule

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## LIFE CHRISTIAN ACADEMY AT PALMYRA 2011 - 2012

**REGISTRATION FEE:** \$125 - includes testing

This is a non-refundable fee that covers the administrative process of enrollment.

**TEXTBOOK &  
SUPPLY FEE**

K-4 and K-5, \$225.00. Grades 1-12, \$329.00.

Book fees are due by July 1st. Those registering after July 1st, fee due at time of enrollment.

**TUITION FEE:**

Tuition is payable beginning August 1st. Tuition can be paid either in 10, 11 or 12 monthly payments or for the full year, at a discount, by **July 1st**. Tuition must be paid by the 10th of the month. A \$35 late fee will be assessed to each account after the 10th. (Pre-approval is required for 11 or 12 month plans.)

### ACTIVE LCCI CHURCH MEMBERS

**Monthly  
One child**

\$360.00 (10 payments beginning August 1st)

\$330.00 (11 payments beginning August 1st)

\$300.00 (12 payments beginning July 1st)

**2 Children**

\$585.00 (10 payments beginning August 1st)

\$535.00 (11 payments beginning August 1st)

\$490.00 (12 payments beginning July 1st)

Office will provide pricing for more than 2 children.

**Yearly**

\$3,240.00 if paid in full for one child by **July 1st**

### NON- LCCI CHURCH MEMBERS

**Monthly  
One child**

\$390.00 (10 payments beginning August 1st)

\$360.00 (11 payments beginning August 1st)

\$330.00 (12 payments beginning July 1st)

**2 Children**

\$650.00 (10 payments beginning August 1st)

\$595.00 (11 payments beginning August 1st)

\$545.00 (12 payments beginning July 1st)

Office will provide pricing for more than 2 children.

**Yearly**

\$3,510.00.00 if paid in full for one child by **July 1st**

LCA also offers discounts to Pastors of other area churches.

Please contact the office for additional information.

**Fully Accredited—Georgia Accrediting Commission**

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# *Request for Records*

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## **LIFE CHRISTIAN ACADEMY**

*at Palmyra*

1225 W. 4th Avenue • Albany, Georgia 31707

(229) 317-4430 • Fax (229) 317-4435

## **AUTHORIZATION FOR RELEASE OF RECORDS**

Student's Name \_\_\_\_\_

Grade \_\_\_\_\_ Date of Birth \_\_\_\_\_

I hereby give permission to Life Christian Academy to secure the above named student's school records for the school listed below:

Name of School \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent

\_\_\_\_\_  
Date

Please send the student's following records:

- Birth Certificate
- Health/Immunization Records
- Copy of Social Security Number
- Standardized Test Results
- Official Transcript
- Withdrawal Grades
- Attendance Record
- Discipline Report per OCGA 20-2-670  
(Suspension and/or Expulsion)

# Teacher/Principal Recommendation

## LIFE CHRISTIAN ACADEMY

*at Palmyra*

1225 W. 4th Avenue • Albany, Georgia 31707

(229) 317-4430 • Fax (229) 317-4435

## TEACHER/PRINCIPAL RECOMMENDATION (CONFIDENTIAL)

Student Name \_\_\_\_\_

Teacher/Principal: thank you for taking time to give us your candid appraisal of this student. Your evaluation will be held in strict confidence.

### ACADEMIC EVALUATION

|                    | Below Average | Average | Above Average |
|--------------------|---------------|---------|---------------|
| Reading Ability    |               |         |               |
| Writing Ability    |               |         |               |
| Math Ability       |               |         |               |
| Oral Communication |               |         |               |
| Effort             |               |         |               |

### CHARACTER EVALUATION

|                       | Below Average | Average | Above Average |
|-----------------------|---------------|---------|---------------|
| Self Discipline       |               |         |               |
| Respect for Authority |               |         |               |
| Honesty               |               |         |               |
| Peer Relationships    |               |         |               |
| Teachable Spirit      |               |         |               |

LCA does not have the staff, material or equipment to provide adequate instruction for students with significant learning or behavioral disabilities. To the best of your ability, does this student have any such problems?

No  Yes If yes, please specify \_\_\_\_\_

Have parents been consistently cooperative and supportive of your school program, policies and procedures?

No  Yes If no, please specify \_\_\_\_\_

Have financial obligations been met in a timely fashion?

No  Yes If no, please specify \_\_\_\_\_

How long have you known this student? \_\_\_\_\_

**ADDITIONAL COMMENTS:**

(Use back of this page if needed)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title Date

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# Pastoral Reference Letter

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**LIFE CHRISTIAN ACADEMY**  
*at Palmyra*  
1225 W. 4th Avenue • Albany, Georgia 31707  
(229) 317-4430 • Fax (229) 317-4435

**Parent:** Please complete the first section of this form, and then give it to your pastor.

**Statement of Release:** I am authorizing the release of the following information to be considered for admission to Life Christian Academy at Palmyra. I understand that the information will be held in confidence by the Academy and will not be released to me or anyone else.

**Signature of Parent:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant's Name:** (please print) \_\_\_\_\_

**Address:** \_\_\_\_\_  
street address city state zip

**Pastor:** Please complete the following section of this form. After completion, please send the forms directly to the Academy; **do not return it to the applicant.** (Rating section N/A for 4 or 5 year olds)  
How long have you known the applicant? \_\_\_\_\_

|                                  | Excellent | Good | Average | Below | Unknown |
|----------------------------------|-----------|------|---------|-------|---------|
| Christian Character              |           |      |         |       |         |
| Dependability                    |           |      |         |       |         |
| General Intelligence             |           |      |         |       |         |
| Ability to get along with others |           |      |         |       |         |
| Faithfulness to Church           |           |      |         |       |         |
| Self Motivation                  |           |      |         |       |         |

List any special needs the applicant may have: \_\_\_\_\_  
\_\_\_\_\_

List any outstanding traits: \_\_\_\_\_

List any significant factors in applicant's background we need to know about: \_\_\_\_\_  
\_\_\_\_\_

**Name of Church:** \_\_\_\_\_ **Telephone :** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Pastor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*This person's application cannot be further processed until we hear from you.*

# Application for Admission

Registration/Testing Fee \_\_\_\_\_

LIFE CHRISTIAN ACADEMY

Testing Date \_\_\_\_\_

Check # \_\_\_\_\_ Dated \_\_\_\_\_

1225 W. 4th Avenue

Transcript \_\_\_\_\_

Albany, Georgia 31707

Status \_\_\_\_\_

(229) 317-4430

**2011-2012**

## APPLICATION FOR ADMISSION

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Birthdate \_\_\_\_\_ Grade applying for \_\_\_\_\_

Student Social Security # \_\_\_\_\_ Family Church Affiliation \_\_\_\_\_

Home Address \_\_\_\_\_ School last attended \_\_\_\_\_

\_\_\_\_\_ School Address or fax # \_\_\_\_\_

Home Phone \_\_\_\_\_

Father's Name \_\_\_\_\_ Employer \_\_\_\_\_ Business Phone # \_\_\_\_\_

Mother's Name \_\_\_\_\_ Employer \_\_\_\_\_ Business Phone # \_\_\_\_\_

Father's cell phone # \_\_\_\_\_ Mother's cell phone # \_\_\_\_\_ E-mail \_\_\_\_\_

Student lives with ( ) both parents ( ) father ( ) mother ( ) other (specify) \_\_\_\_\_

If parents are presently divorced or separated, who has legal custody? \_\_\_\_\_

Who can we contact, other than a parent, in case of an emergency?

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone # \_\_\_\_\_

In the event of an emergency and you can not be reached, may we contact emergency medical personnel? ( ) YES ( ) NO

Who is allowed to pick up your child from school? 1.) \_\_\_\_\_

2.) \_\_\_\_\_ 3.) \_\_\_\_\_

Does your child have any health problems ( ) No ( ) Yes Explain \_\_\_\_\_

Is your child on any medication on a regular basis? ( ) No ( ) Yes Explain \_\_\_\_\_

Does your child have any specific learning problems? ( ) No ( ) Yes Explain \_\_\_\_\_

Does your child have any specific behavior problems? ( ) No ( ) Yes Explain \_\_\_\_\_

LCA does not have the staff, equipment or materials to adequately meet the needs of students with learning or behavior disabilities. Final acceptance of students and grade level placement will be determined by the administration.

### PARENT AGREEMENT

Understanding that Life Christian Academy exists for the purpose of providing academic excellence in a manner which glorifies God and is founded on the teachings and example of Jesus Christ, I confirm my desire to have my child so educated and agree to abide by the policies and procedures of the school. **I understand that registration fees, book fees, and tuition payments are non-refundable. I agree to pay all fees and tuition on a timely basis.**

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

*Life Christian Academy*  
at Palmyra

## *An Oasis*

Hope spring forth like an oasis in the desert at Life Christian Academy at Palmyra. The school is located in what was formerly the Palmyra Elementary School operated by the Dougherty County School System, hence the “Palmyra” retained in the name. Word studies indicate that a “palmyra” is somewhat similar to an oasis, where water comes back to the surface in a dry, desert climate. Life Christian Academy at Palmyra was founded in order to give Christian children hope and a refuge from a system that does not allow God in the classroom, and becomes more anti-Christian each year.

Life Christian Academy, starting its tenth year, began as a small church school, but has grown at a record pace each year of its existence. The majority of its students do not attend the founding church (Life Christian Center International) but come from different churches and denominations in Albany, Lee County, Worth County, Mitchell County and Terrell County. The growth of the school is attributed to the fact that it was founded as a school for Christian children. Students are not accepted at LCA unless they have a regularly attended Christian church home. Christian values taught at the student’s home church are reinforced at school through daily devotions, pledges to the flag, and Bible classes.

LCA is fully accredited by Georgia accrediting Commission (GAC) and employs only teachers that meet GAC standards. Using A Beka and Bob Jones University curricula, LCA offers classes in Bible, mathematics, reading, vocabulary, spelling, social studies, science, literature, and Spanish for Pre-K (age 4) through 12th Grade. Extracurricular activities include drama, dance, cheerleading, volleyball, basketball, soccer as well as other sports.

Life Christian Academy is also an approved site for the PSAT, administered to high school students in preparation for the SAT. Students from all area schools may take the PSAT by registering with LCA.

The school has experienced steady growth for the past nine years. Each year additional activities are added for the students. The school has adopted a program of continuing faculty improvement even though the school employs an outstanding group of teachers. As the school enters its tenth year of existence it is poised to become a leader in Christian education.

Dr. Garvin Akridge  
Headmaster, LCA

*Life Christian Academy*  
at Palmyra

**FACT SHEET**

**History:**

Life Christian Academy at Palmyra was founded in 2001 as a ministry of Life Christian Center International. In 2002 the school occupied the building which was formerly Palmyra Elementary School and the words "at Palmyra" were added to our name. The school is fully accredited by Georgia Accrediting Commission.

**Location:**

Our school is located one block west of Slappey Blvd. at 1225 W. Fourth Avenue, Albany, Georgia

**Facilities:**

Our campus consist of approximately 27,000 sq. ft. of floor space on approximately 4 acres. It includes a playground, lunchroom and auditorium.

**Student Profile:**

LCA is clearly an area school, with students from at least six surrounding counties attending. Less than one-half of the students are represented by families who are members of LCCI. The balance represent families from many different denominations and churches in the area. LCA challenges students academically while supporting values consistent with Christianity. LCA graduates have gone on to success at Darton College, Valdosta State and other colleges and tech schools studying a variety of disciplines.

**Student/Teacher Ratio:**

LCA is committed to successfully guiding our students through their spiritual and academic experiences. Part of our commitment is maintaining a low student/teacher ratio. Currently our average classroom size is 16.

**Teachers:**

The life-blood of our ministry to the students is our teaching staff. LCA believes that teaching is a calling and not a learned skill. Some of our staff hold Georgia Teaching Certificates and all meet the standards required for accreditation by Georgia Accrediting Commission.

**Curriculum:**

Currently LCA uses a combination of Bob Jones University and A Beka curriculum in the school. If any curriculum changes should occur, another Christian curriculum would be chosen. All subjects taught at LCA are from a Christian perspective with a Biblical worldview.

**Uniforms:**

A uniform requirement with ample choices enables each student to better focus on his or her individual achievement.

**Discipline:**

At Life Christian Academy, we believe in and maintain orderliness and structure in the classroom and in the hallways. We strive to provide clear guidelines to the students in a loving environment as well as keep parents informed on all matters of correction.

Life Christian Academy does not discriminate on the basis of race, sex, color or national/ethnic origin in its hiring practices, admission policies, administration of its educational policies, scholarship programs, athletic programs, and other school-administered programs.